

INVITATION

To join the ANNUAL GENERAL MEETING Of the

CENTRAL AND EASTERN EUROPEAN CHAMBER OF COMMERCE in VIETNAM (CEEC)

CEEC, an independent non-profit organization, was formed with the purpose of promoting the cooperation between businesses as well as individuals from 15 Central and Eastern European countries (Austria, Bulgaria, Croatia, Czech Re-public, Estonia, Hungary, Latvia, Lithuania, Macedonia, Montenegro, Poland, Romania, Serbia, Slovak Republic, Slovenia) and Vietnam. Within one year of operation, CEEC has got certain achievements in terms of membership base, communication, external relations, event organization and services.

As a member of the Chamber, you are invited to "CEEC's Extra-ordinary Annual Meeting (EGM) and Annual General Meeting (AGM) 2016", where we will share with you about our activities, achievements in 2015 and provide an outlook as well as necessary changes on 2016.

Date: Saturday, March 05th 2016 - Time: 10:30 am -12:00 pm

Venue: EuroCham Video Conference Room:

- Hanoi (Ground Floor Sofitel Plaza, 1 Thanh Nien, Hoan Kiem District)
- Ho Chi Minh (16th Floor, 5b Ton Duc Thang, District 1, Ho Chi Minh)

EGM AGENDA

- Opening
- Quorum
- Agenda/Operation
- Statutes Presentation
- Voting on Statutes
- End of EGM

AGM AGENDA

- Summary of 2015
- Voting
- Finance 2015
- Voting
- 2016 Plan
- Finance 2016
- Q&A
- Executive Committee
- Election:
 - o Nominees
 - o Secret Ballot
 - o Results
- Closing

If you would like to nominate yourself to be one of the Executive Committee Members 2016, please, kindly let us know by contacting us via <u>office@ceecvn.org</u> or your Executive Committee contact points.

In case you are not able to attend CEEC EGM/AGM on the pre-determined date, please, do not forget to give proxy to another CEEC member who is attending to guarantee the meeting's quorum.

We appreciate your cooperation!

